LABLALA THE LABORATORY MANAGERS ASSOCIATION OF SOUTH AUSTRALIA INC. ABN: 45891413257

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| **President:**  Jacki Victory  Gawler & District College B-12  Barnet Rd  EVANSTON SA 5116  Phone: (08) 8521 2400  Fax: (08) 8523 0439  Email: [jacki.victory678@schools.sa.edu.au](mailto:jacki.victory678@schools.sa.edu.au) | **Secretary:**  Margaret Boyle  Eynesbury Senior College 15-19 Franklin Street  ADELAIDE 5000  Phone: 8216 9115  Fax: 8410 5253  [mboyle@eynesbury.sa.edu.au](mailto:mboyle@eynesbury.sa.edu.au) | **Treasurer:**  Rianne Wright  Immanuel College 32 Morphett Rd  NOVAR GARDENS 5040  Phone: 8294 3588  Fax: 8294 2658  [rwright@immanuel.sa.edu.au](mailto:rwright@immanuel.sa.edu.au) |

**ANNUAL GENERAL MEETING 2021**

Wednesday October 6th, 2021 at 10:05 am

Meeting held exclusively via Zoom

**Meeting opened at 10:05**

1. **Present**

Jacki Victory (President & chair), Sheryl Hoffmann (Vice President), Rianne Wright (Treasurer), Margaret Boyle, Sarah Boyle, Jane Hosking, Krishna Panchal, Carly Richards, Ana Marques Britto, Desi Karlovassitis, Di Bohmer, Margaret Gordon, Carmelita Tiller, Jalpa Shaw, Tayla Dunn, Mary-Anne Eddy, Mary Smith, Richa Bhardwaj, Debbie Zimmerman, Rachel Campbell and Cathy Kanazawa.

1. **Apologies and Proxies**

Apologies were accepted from Megan Rowe, Jodie Whittlesea, Lizzie Anderson, Shalee Birajdar, Cheryl Housego, Mary Bryker, Leah Muirhead, Helen Cremasco, Kate Roe, Skye Woodcock, Zena Hickling, Wilmari Meyer, Kerry Higginson and Rosalie Noll. Proxies were received from Pranay Sharma and Inta Chambers.

1. **Minutes of the Annual General Meeting 2019**

Motion: That the minutes of the AGM on September 29th, 2020 be confirmed as a correct record.

Moved: Ana Marques Britto Seconded by Jane Hosking **CARRIED**

There was no business arising.

1. **President’s Report**

Jacki read out her President’s report, which would be emailed to all members after the meeting. She noted that Covid had affected all our lives, but was thankful we were at least able to hold a WHS workshop day in October 2020 and in April 2021. Margaret Boyle (Secretary) and Ana Marques Britto (Committee member) were farewelled, while recognising and thanking them for the years of service they have given to LMASA. A tribute was given for Peter Jamieson, who died on June 16th. He was active in the school and wider community, and would be sorely missed. New members were also welcomed, and were encouraged to ask for help when they need it. Lastly, Jacki welcomed new members that would be joining the Committee to help create new opportunities for training and development for members of LMASA in the coming year.

**Technical issues causing loss of sound with the chair’s Zoom account, required the Vice-President to chair the remainder of the meeting.**

Motion: That the President’s Report be accepted.

Moved: Margaret Boyle Seconded: Ana Marques Britto **CARRIED**

1. **Treasurer’s & Auditor’s Reports**

The Treasurer’s and Auditor’s reports were tabled. The main source of income came from annual membership fees. Other income came from the selling of LMASA aprons, selling of the 3rd edition of the Lab Manual (now out of print), and a small amount of interest on our CUSA account.

Membership numbers were stable with 185 memberships for the year.

We have completed the transition from using the Commonwealth Bank to CUSA.

Expenses had significantly increased this year due to the provision of training at no cost to our membership. It was proposed that membership fees increase from $50 to $60, due to increased costs to run the services and training we wish to provide. It would be the first cost increase in membership fees in 15 years.

Hayden Edwards was recommended to continue as our external auditor for 2021- 2022.

Motion: That the Treasurer’s and Auditor’s reports be accepted.

Moved: Rianne Wright Seconded: Jane Hosking **CARRIED**

Motion: That Haydon Edwards continue as external auditor.

Moved: Rianne Wright Seconded: Krishna Panchal **CARRIED**

1. **Election of Committee and Office Bearers**

The following Office Bearers and Committee Members were nominated and accepted their positions:

President: Jacki Victory Vice-President: Sheryl Hoffmann

Treasurer: Rianne Wright Secretary: Sheryl Hoffmann

Committee Member: Jane Hosking Committee Member: Pranay Sharma

Committee Member: Carly Richards Committee Member: Krishna Panchal

Committee Member: Sarah Boyle Committee member: Kerry Higginson

1. **Meeting closed at 10:50 am.**

Signed as a true and correct record:

Name (Print)………………………………………………………………

Signature……………………………………………………………………

Position…………………………………………………………………….. Date………………………………………………..